

MVR-420 Package
Virginia Motor Vehicle Rental Tax And Fee

Effective July 1, 2016, you are required to electronically file Form MVR-420 and submit payment using the Department's online **eForms** option available at www.tax.virginia.gov. Payments can be remitted by direct debit when using eForms or by an ACH credit transaction arranged through your financial institution.

eForms allows you to file your return at your convenience and schedule your direct debit payment for any date between the time you file online through the due date of the return.

Submit your return and payment as soon as possible after the close of the reporting period, but no later than the 20th day of the following month. For periods beginning on and after July 1, 2019, you are not required to file a return if no tax is due.

Payments returned by the financial institution will be subject to a returned payment fee in addition to any other penalties that may be incurred.

If you are unable to meet the electronic filing requirements, you must request a temporary waiver. If you have been granted a waiver, mail your return and payment to **Virginia Department of Taxation, P.O. Box 26627, Richmond, VA 23261-6627**. Visit www.tax.virginia.gov for more information.

The Virginia Motor Vehicle Rental Tax is imposed on motor vehicles with a gross vehicle weight rating or gross combined weight rating of 26,000 pounds or less at a rate of 4% of the gross proceeds. A local tax is imposed on the rental of every motor vehicle regardless of the weight, except for motorcycles and manufactured homes, at a rate of 4% of the gross proceeds. A 2% rental fee is also levied on the same gross proceeds as the local tax. Most passenger vehicles that are rented are subject to all of the taxes and the fee at a combined rate of 10% of the gross proceeds.

This package contains the following:

- Virginia Motor Vehicle Rental Tax Return and Voucher
- Virginia Motor Vehicle Rental Tax Worksheet
- Virginia Schedule of Local Motor Vehicle Rental Taxes

Be sure to enter the locality information and codes correctly. It is critical that the local tax is allocated properly. See page 6 for the list of localities and codes. If you have multiple locations in a locality, enter the total for all locations on the line for that locality.

DO NOT send the Worksheet (MVR-420A) - maintain it as part of your records.

FILING INSTRUCTIONS -

- Report only those vehicle rental transactions that are for less than 12 months.
- Rental vehicle transactions are reported only after the vehicle has been returned.
- The Return Reporting Period runs from the first day of the calendar month in which the rental vehicles were returned to the last day of that month.
- Your return, including payment of the tax and fee, must be electronically filed by the 20th day of the month following the reporting period.
- If you have been granted a waiver complete and sign the return, your return and payment of the tax and fee must be postmarked on or before the 20th day of the month following the reporting period. Send your return, voucher, schedule and payment to **Virginia Department of Taxation, P.O. Box 26627, Richmond, VA 23261-6627**.
- If the tax amount on Line 12 is zero, no Schedule MVR-420B is needed. Otherwise, Schedule MVR-420B is always required.
- If you have more than one location in a single locality, enter the total for all locations in that locality on the line for that locality.

Form MVR-420 Virginia Motor Vehicle Rental Tax Return

Do NOT staple. For assistance, call (804) 404-4180.

Return and payment are due on the 20th of month following the end of period.

For periods beginning on and after July 1, 2019, you are not required to file a return if no tax is due.



Name	
Address	Account Number 17-
Address	Period
City, State, ZIP	Due Date

Complete Form MVR-420A and Form MVR-420B before beginning the form below.

4% Rental Tax	1	Gross Proceeds Subject to Rental Tax	1		
	2c	Adjustments to Line 1 (Bad Debts and Other Adjustments).....	2c		
	3d	Exemptions from Rental Tax	3d		
	4	Net Proceeds Subject to Rental Tax (Line 1 minus the sum of Lines 2c and 3d). If negative, enter "0" and carry excess to next return as "Other Adjustments.".....	4		
5	Rental Tax Due (Multiply Line 4 by .04).....	5			
Local Tax and Rental Fee	6	Gross Proceeds Subject to Local Tax and Rental Fee	6		
	7c	Adjustments to Line 6 (Bad Debts and Other Adjustments)	7c		
	8d	Exemptions from Local Tax and Rental Fee	8d		
	9	Net Proceeds Subject to Local Tax and Rental Fee (Line 6 minus the sum of Lines 7c and 8d). If negative, enter "0" and carry excess to next return as "Other Adjustments." ...	9		
	10	Local Tax Due (Multiply Line 9 by .04).....	10		
	11	Rental Fee Due (Multiply Line 9 by .02).....	11		
Total Due	12	Total Tax and Fee Due (Add Line 5, Line 10 and Line 11).....	12		
	13	Penalty (see worksheet).....	13		
	14	Interest (see worksheet).....	14		
	15	Total Amount Due (Add Line 12, Line 13 and Line 14)	15		

Enter the amount from Line 15 on the voucher below.

Payment Method: Electronic Funds Transfer Check Enclosed

If you have an amount due, remember to attach Form MVR-420B to your return.

Declaration and Signature I declare that this return (including accompanying schedules and statements) has been examined by me, and to the best of my knowledge and belief, is true, correct and complete.

Signature _____ Date _____ Phone Number _____

Form MVR-420V Virginia Motor Vehicle Rental Tax Voucher (Doc ID 420)

Period _____ Due Date _____

Office Use
/ /

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Account Number 17-
Name
Address
Address
City, State, ZIP

If you have been granted a waiver, mail completed forms (return, voucher, Form MVR-420B and payment) to:

Virginia Department Of Taxation
Motor Vehicle Rental Tax
 P.O. Box 26627
 Richmond, VA 23261-6627

Total Amount Due
(Line 15 of above return)

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Form MVR-420A

Virginia Motor Vehicle Rental Tax Return Worksheet

- **Worksheet is for your records only. Do NOT mail.**
- Transfer amounts from this worksheet to the corresponding line number on Form MVR-420, Virginia Motor Vehicle Rental Tax Return.
- For assistance, call (804) 404-4180 or e-mail us at RentalTaxUnit@tax.virginia.gov.

Submit your return and payment as soon as possible after the close of the reporting period, but no later than the 20th day of the following month. For periods beginning on and after July 1, 2019, you are not required to file a return if no tax is due.

<p>1. Gross Proceeds Subject to Rental Tax Enter the gross rental proceeds subject to the 4% Rental Tax. Applies to rental transactions for all motor vehicles (except mobile offices) with a gross vehicle weight rating or gross combined weight rating of 26,000 pounds or less.</p>	1.		
<p>2. Adjustments to Line 1</p> <p>a. Enter the total amount of bad debts on rental transactions charged off as worthless for federal income tax purposes.</p> <p>b. Other, including Bad Debt Recovery reported on a previous return that was subsequently collected during the current reporting period.</p> <p>c. Subtotal Line 2a plus Line 2b. If negative, enter in brackets.</p>	2a. 2b. 2c.		
<p>3. Exemptions from Rental Tax</p> <p>a. Government Rentals Exemption - Enter the portion of your gross proceeds from rentals to any of the following: • Federal Government or any of its agencies • State of Virginia or any Virginia town, city, or county.</p> <p>b. Re-Rentals Exemption - Enter your gross proceeds received from rentals to another licensed renter for the purpose of re-rental.</p> <p>c. Other Exemptions - Enter the portion of your gross proceeds from rentals qualifying for any other exemption allowed by law (attach schedule to worksheet).</p> <p>d. Total Exemptions. Add Line 3a through Line 3c.</p>	3a. 3b. 3c. 3d.		
<p>4. Net Proceeds Subject to Rental Tax Line 1 minus the sum of Line 2c plus Line 3d. If negative, enter "0" and carry excess to next return as "Other Adjustments."</p>	4.		
<p>5. Rental Tax Due Enter the results of the following calculation: Line 4 multiplied by 4% (.04).</p>	5.		
<p>6. Gross Proceeds Subject to Local Tax and Rental Fee Enter the gross proceeds subject to the 4% Local Tax and the 2% Rental Fee. Applies to all rental transactions (except motorcycles, manufactured homes, mobile offices and storage trailers under 26,000 pounds).</p>	6.		
<p>7. Adjustments to Line 6</p> <p>a. Enter the total amount of bad debts on rental transactions charged off as worthless for federal income tax purposes.</p> <p>b. Other, including Bad Debt Recovery reported on a previous return that was subsequently collected during the current reporting period.</p> <p>c. Subtotal Line 7a plus Line 7b. If negative, enter in brackets.</p>	7a. 7b. 7c.		

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8.	Exemptions from Local Tax and Rental Fee		
a.	Government Rentals Exemption - Enter the portion of your gross proceeds from rentals to any of the following: • Federal Government or any of its agencies • State of Virginia or any Virginia town, city, or county	8a.	
b.	Re-Rentals Exemption - Enter your gross proceeds received from rentals to another licensed renter for the purpose of re-rental.	8b.	
c.	Other Exemptions - Enter the portion of your gross proceeds from rentals qualifying for any other exemption allowed by law. (Attach schedule to worksheet.)	8c.	
d.	Subtotal. Add Line 8a through Line 8c.	8d.	
9.	Net Proceeds Subject to Local Tax and Rental Fee Line 6 minus the sum of Line 7c and Line 8d. If negative, enter "0" and carry excess to next return as "Other Adjustments."	9.	
10.	Local Tax Due Enter the results of the following calculation: Line 9 multiplied by 4% (.04)	10.	
11.	Rental Fee Due Enter the results of the following calculation: Line 9 multiplied by 2% (.02)	11.	
12.	Total Tax and Fee Due Add Line 5, Line 10 and Line 11.	12.	
13.	Penalty The late filing and payment penalty is 6% of Line 12 for each month or part of a month the tax is not paid, not to exceed 30%.	13.	
14.	Interest For late filing and payment, interest is assessed on Line 12 at the rate established in Section 6621 of the Internal Revenue Code of 1954, as amended, plus 2%.	14.	
15.	Total Amount Due Add Line 12, Line 13 and Line 14	15.	

Return and Payment Filing

- Effective July 1, 2016, you are required to file Form MVR-420 and submit your payment electronically. Your return must be filed through the Department's online **eForms** option. Your payment can be paid by direct debit when using **eForm** to submit your MVR-420 or by setting up an ACH credit transaction through your financial institution.
- If you are unable to meet the electronic filing requirements, request a temporary waiver (see www.tax.virginia.gov). If you have been granted an electronic filing waiver:

Make your check payable to the Department of Taxation.

Mail Form MVR-420 and Form MVR-420B along with payment to:

**VA Department of Taxation
Motor Vehicle Rental Tax
P.O. Box 26627
Richmond, VA 23261-6627**

- Payments returned by the financial institution are subject to a returned payment fee.
- Use iReg system on the Department's website at www.tax.virginia.gov to register a new business and update registration information. If you prefer to register by mail,

forms are available online for download or by calling (804) 367-8037. File Form R-1 to register a new business or location. If you change your business mailing address or discontinue your business, use Form R-3, or send a letter to the **Virginia Department of Taxation, P.O. Box 1114, Richmond, Virginia 23218-1114**. If there has been a change of ownership, do not use the return with the name and account number of the former owner.

Customer Services

- For assistance, call **(804) 404-4180** or write to:

**VA Department of Taxation
P.O. Box 26627
Richmond, VA 23261-6627**

- Tenemos servicios disponible en Español.
- Forms and instructions are available for download from our website, www.tax.virginia.gov, or by calling **(804) 367-8037**.
- Visit our website or e-mail us at RentalTaxUnit@tax.virginia.gov to learn more about Virginia's Motor Vehicle Rental Tax.

Do NOT mail. Worksheet is for your records only.



Name _____

Account Number 17- _____

Period _____

Enter the information for the city, county, or town in which you rent or deliver rented vehicles. If no tax is due on Line 12 of Form MVR-420, no Schedule MVR-420B is needed. Otherwise, Schedule MVR-420B is always required. A list of localities and codes can be found on the following page. Copies of Form MVR-420B can be submitted if additional space is needed. For Columns D thru H, transfer the Grand Total amount to the lines indicated on Form MVR-420.

A	B	C	D	E	F	G	H
Locality Name	FIPS Code	Number of Locations In Locality	Gross Proceeds Local Tax - Line 6 of Form MVR-420	Adjustments Line 7c of Form MVR-420	Exemptions Line 8d of Form MVR-420	Net Proceeds Line 9 of Form MVR-420	Local Tax Due - (Column G x .04) Line 10 of Form MVR-420
Subtotal of this Page							
Subtotals From Other Pages, If Applicable							
Grand Total							

Locality Names and Codes for Form MVR-420B

Counties										
	Nottoway	51135	Virginia Beach	51810	Dumfries	51359	Onley	51425		
Accomack	51001	Orange	51137	Waynesboro	51820	Dungannon	51360	Orange	51426	
Albemarle	51003	Page	51139	Williamsburg	51830	Eastville	51361	Painter	51427	
Alleghany	51005	Patrick	51141	Winchester	51840	Edinburg	51362	Pamplin City	51428	
Amelia	51007	Pittsylvania	51143	Towns					Parksley	51429
Amherst	51009	Powhatan	51145	Abingdon	51300	Exmore	51364	Pearisburg	51430	
Appomattox	51011	Prince Edward	51147	Accomac	51301	Farmville	51365	Pembroke	51431	
Arlington	51013	Prince George	51149	Alberta	51302	Fincastle	51366	Pennington Gap	51432	
Augusta	51015	Prince William	51153	Altavista	51303	Floyd	51367	Phenix	51433	
Bath	51017	Pulaski	51155	Amherst	51304	Fries	51368	Pocahontas	51434	
Bedford	51019	Rappahannock	51157	Appalachia	51305	Front Royal	51369	Port Royal	51435	
Bland	51021	Richmond (County)	51159	Appomattox	51306	Gate City	51370	Pound	51436	
Botetourt	51023	Roanoke (County)	51161	Ashland	51307	Glade Spring	51371	Pulaski	51437	
Brunswick	51025	Rockbridge	51163	Bedford	51494	Glasgow	51372	Purcellville	51438	
Buchanan	51027	Rockingham	51165	Belle Haven	51308	Glen Lyn	51373	Quantico	51439	
Buckingham	51029	Russell	51167	Berryville	51309	Gordonsville	51374	Remington	51440	
Campbell	51031	Scott	51169	Big Stone Gap	51310	Goshen	51375	Rich Creek	51441	
Caroline	51033	Shenandoah	51171	Blacksburg	51311	Gretna	51376	Richlands	51442	
Carroll	51035	Smyth	51173	Blackstone	51312	Grottoes	51377	Ridgeway	51443	
Charles City	51036	Southampton	51175	Bloxom	51313	Grundy	51378	Rocky Mount	51444	
Charlotte	51037	Spotsylvania	51177	Bluefield	51314	Halifax	51379	Round Hill	51445	
Chesterfield	51041	Stafford	51179	Boones Mill	51315	Hallwood	51380	Rural Retreat	51446	
Clarke	51043	Surry	51181	Bowling Green	51316	Hamilton	51381	Saint Charles	51447	
Craig	51045	Sussex	51183	Boyce	51317	Haymarket	51382	Saint Paul	51448	
Culpeper	51047	Tazewell	51185	Boydton	51318	Haysi	51383	Saltville	51449	
Cumberland	51049	Warren	51187	Boykins	51319	Herndon	51384	Saxis	51450	
Dickenson	51051	Washington	51191	Branchville	51320	Hillsboro	51385	Scottsburg	51451	
Dinwiddie	51053	Westmoreland	51193	Bridgewater	51321	Hillsville	51386	Scottsville	51452	
Essex	51057	Wise	51195	Broadnax	51323	Honaker	51387	Shenandoah	51453	
Fairfax (County)	51059	Wythe	51197	Broadway	51322	Hurt	51388	Smithfield	51454	
Fauquier	51061	York	51199	Brookneal	51324	Independence	51389	South Boston	51492	
Floyd	51063	Cities		Buchanan	51325	Iron Gate	51390	South Hill	51455	
Fluvanna	51065	Alexandria	51510	Burkeville	51326	Irvington	51391	Stanardsville	51456	
Franklin (County)	51067	Bristol	51520	Cape Charles	51327	Ivor	51392	Stanley	51457	
Frederick	51069	Buena Vista	51530	Capron	51328	Jarratt	51393	Stephens City	51458	
Giles	51071	Charlottesville	51540	Cedar Bluff	51329	Jonesville	51394	Stony Creek	51459	
Gloucester	51073	Chesapeake	51550	Charlotte Court House	51330	Keller	51395	Strasburg	51460	
Goochland	51075	Colonial Heights	51570	Chase City	51331	Kenbridge	51396	Stuart	51461	
Grayson	51077	Covington	51580	Chatham	51332	Keysville	51397	Surry	51462	
Greene	51079	Danville	51590	Cheriton	51333	Kilmarnock	51398	Tangier	51463	
Greensville	51081	Emporia	51595	Chilhowie	51334	La Crosse	51399	Tappahannock	51464	
Halifax	51083	Fairfax (City)	51600	Chincoteague	51335	Lawrenceville	51400	Tazewell	51465	
Hanover	51085	Falls Church	51610	Christiansburg	51336	Lebanon	51401	The Plains	51466	
Henrico	51087	Franklin (City)	51620	Claremont	51337	Leesburg	51402	Timberville	51467	
Henry	51089	Fredericksburg	51630	Clarksville	51338	Louisa	51403	Toms Brook	51468	
Highland	51091	Galax	51640	Cleveland	51339	Lovettsville	51404	Troutdale	51469	
Isle Of Wight	51093	Hampton	51650	Clifton	51340	Luray	51405	Troutville	51470	
James City	51095	Harrisonburg	51660	Clifton Forge	51493	Madison	51406	Urbanna	51471	
King George	51099	Hopewell	51670	Clinchco	51490	Marion	51407	Victoria	51472	
King And Queen	51097	Lexington	51678	Clinchport	51341	McKenney	51408	Vienna	51473	
King William	51101	Lynchburg	51680	Clintwood	51342	Melfa	51409	Vinton	51474	
Lancaster	51103	Manassas	51683	Coeburn	51344	Middleburg	51410	Virgilina	51475	
Lee	51105	Manassas Park	51685	Colonial Beach	51345	Middletown	51411	Wachapreague	51476	
Loudoun	51107	Martinsville	51690	Columbia	51346	Mineral	51412	Wakefield	51477	
Louisa	51109	Newport News	51700	Courtland	51347	Monterey	51413	Warrenton	51478	
Lunenburg	51111	Norfolk	51710	Craigsville	51348	Montross	51414	Warsaw	51479	
Madison	51113	Norton	51720	Crewe	51349	Mount Crawford	51415	Washington	51480	
Mathews	51115	Petersburg	51730	Culpeper	51350	Mount Jackson	51416	Waverly	51481	
Mecklenburg	51117	Poquoson	51735	Damascus	51351	Narrows	51417	Weber City	51482	
Middlesex	51119	Portsmouth	51740	Dayton	51352	Nassawadox	51418	West Point	51483	
Montgomery	51121	Radford	51750	Dendron	51353	New Castle	51419	White Stone	51484	
Nelson	51125	Richmond (City)	51760	Dillwyn	51354	New Market	51420	Windsor	51485	
New Kent	51127	Roanoke (City)	51770	Drakes Branch	51355	Newsoms	51421	Wise	51486	
Northampton	51131	Salem	51775	Dublin	51357	Nickelsville	51422	Woodstock	51487	
Northumberland	51133	Staunton	51790	Duffield	51358	Occoquan	51423	Wytheville	51488	
		Suffolk	51800			Onancock	51424			