

Dear Interested Party:

House Bill 1233 and Senate Bill 658 (Chapters \_ and \_) require the Tax Commissioner to convene a working group to review the methodology for determining gross receipts subject to local severance taxes and other issues related to the imposition of local severance taxes. You may view the legislation and the Department's fiscal impact statement at:

<http://leg1.state.va.us/cgi-bin/legp504.exe?ses=121&typ=bil&val=hb1233>.

The Department is currently compiling background information on the severance taxes and needs your help. If possible, please provide copies of your local ordinances, forms, and any other documents that you think the working group may find helpful. Documents may either be sent by e-mail to [andrea.muse@tax.virginia.gov](mailto:andrea.muse@tax.virginia.gov) or faxed to 804-371-2355. We would like to receive the documents by **April 20, 2012** as the Department is planning an initial meeting of the working group in early May. More details regarding the meeting will be sent out in the coming weeks to those interested in participating in the working group.

Please contact Andrea Muse at (804) 371- 2336 or [andrea.muse@tax.virginia.gov](mailto:andrea.muse@tax.virginia.gov) if you have any questions regarding this matter.

Sincerely,